

Municipal Buildings, Greenock PA15 1LY

Ref: ND/AI

Date: 15 October 2014

**A meeting of the Human Resources Appeals Board will be held on Wednesday 22 October 2014 at 10am within the Municipal Buildings, Greenock.**

GERARD MALONE  
Head of Legal & Property Services

**BUSINESS**

1. **Apologies, Substitutions and Declarations of Interest**
2. **Disciplinary Action Procedure**

**The documentation relative to the following item has been treated as exempt information in terms of the Local Government (Scotland) Act 1973 as amended, the nature of the exempt information being that set out in paragraph 1 of Part I of Schedule 7(A) of the Act.**

3. **Appeal Against Demotion – Employee in Education Services (Pre 5)**  
Report by Head of Organisational Development, Human Resources & Communications

Enquiries to - **Neil Duffy** - Tel 01475 712147